

## TENDER NOTICE

No.SLTY/496/2017/MOD/DSL

Directorate of State Lotteries  
Vikas Bhavan, Thiruvananthapuram

Dated: 12/07/2018

Sealed tenders are invited for the onsite supply and installation of Twenty A4 Flat Bed Document Scanners for the use of State Lotteries Department.

The envelopes containing the tender should bear the superscription - "Twenty A4 Flat Bed DocumentScanners" and should be addressed to Director of State Lotteries, Vikas Bhavan, Thiruvananthapuram - 695033. Intending bidders may submit the tender on their own papers.

Last date for receipt of tender is 01.00 PM on 20/07/2018. Late tenders will not be accepted.

The tender will be opened at 03.00 PM on 23/07/2018 in the presence of such of the bidders or their authorized representatives who may be present at that time in the chamber of Joint Director of State Lotteries. The maximum period required for delivery of the articles should also be mentioned.

Tender forms can be collected from the Modernisation Section, Directorate of State Lotteries, Vikas bhavan, Thiruvananthapuram on all working days.

Sale of tender form will be closed at 20/07/2018 at 01.00 pm. The cost of the tender forms should be paid in cash.



R. RAJAGOPAL

Director of State Lotteries (I/C)

Place: Thiruvananthapuram

Date: 12/07/2018

## FORM OF TENDER NOTICE

Tender Number	No. SLTY/496/2017/MOD/DSL
Due date and time for receipt of tender	20/07/2018 at 01.00 PM
Date and time for opening of tender	23/07/2018 at 03.00 PM
Date upto which the rates are to remain firm for acceptance	23/08/2018
Designation and address of officer to whom the tender is to be addressed	Director of State Lotteries, Vikas Bhavan, PMG, Thiruvananthapuram
Superscription: " Twenty A4 Flat Bed Document Scanners"	

Sealed tenders are invited for the supply & installation of 20 Flat Bed Document Scanners having specification as detailed in Annexure-2 at 19 offices of Lotteries Department situated at various districts of Kerala as in Annexure-1. The rates quoted should be for the supply and installation of the articles at 19 locations. The necessary superscription, due date for the receipt of tender Acceptance of the tender constitutes a concluded contract. The successful tenderer shall execute an agreement at his own cost for the satisfactory fulfillment of the contract. and the name and address of officer to whom the tender is to be sent are noted above. Any tender received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Tender not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the tender will be subjected to the following conditions

1. Acceptance of the tender constitutes a concluded contract. The successful tenderer shall execute an agreement at his own cost for the satisfactory fulfillment of the contract.
2. Withdrawal from the tender after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party.
3. Samples, duly listed, should be forwarded if called for, under separate cover and the unapproved samples taken back as early as possible by the offerers at their own expenses and the Department will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. Tender for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned.
4. Application for the tender form should be accompanied by cash remittance of **Rs. 400/- +12% GST** for original copy which is the price fixed for a form/set of forms and which is not refundable under any circumstances. Tender forms are not transferable. Cheques, postage stamp etc. will not be accepted towards the cost of the form.
5. Application for the tender should be sent along with their tender and an EMD equal to **Rs.1500/-** in the form of DD drawn in favor of the Director, Directorate of State Lotteries, Vikas Bhavan, Thiruvananthapuram.
6. No representation for enhancement of price once accepted will be considered during the currency of the contract.
7. Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
8. If any license or permit is required, tenderers must specify it in their quotation and also state the authority to whom application is to be made.
9. The tender may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.
10. a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation of from the next higher tenderer who had offered to supply already and the

loss, if any, caused to the Department shall thereby together with such sums as may be fixed by the Department towards damages be recovered from the defaulting tenderer.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

11. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

12. The tenderers shall quote the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

13. The warranty for the items shall remain valid for a period of 3 years from the date of user acceptance. Document Scanner shall require manufacture warranty. The item shall deliver in respective places within 15 days from the date of issue of Purchase Order.

14. The items supplied against the tender must strictly conform to the specification as prescribed in Annexure-2. If there is any variation in the specification of the product supplied the same has to be replaced.

15. Documents scanners shall support in Ubuntu operating systems.

16. Special conditions, if any, printed in the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.

17. Department have the right to cancel tender at any time without assigning any reasons whatsoever.



R. RAJAGOPAL

Director of State Lotteries ( I/C)

Place: Thiruvananthapuram

Date: 12/07/2018

## ANNEXURE - 1

### LIST OF OFFICES WHERE THE DOCUMENT SCANNERS ARE TO BE DELIVERED

Sl. No	Name of office	No of Document Scanners to be supplied
1	Directorate of state lotteries Vikas Bhavan Thiruvananthapuram - 695033 Ph.No - 0471-2305193	2
2	Assisstant District Lottery Officer Lottery Sub Office, Neyyatinkara V.P Building, Railway Station Road, Neyyatinkara P.O, Thiruvananthapuram - 695121 Ph. No - 0471-2220012	1

3	Assistant District Lottery Officer Lottery Sub Office, Attingal Mini Civil Station, Attingal Thiruvananthapuram - 695101 Ph. No - 0470-2628300	1
4	Assistant District Lottery Officer Lottery Sub Office, Karunagapally Near Karunagapally Railway Station Edakulangara P.O, Karunagapally Kollam - 690523 Ph. No - 0476 - 2660101	1
5	Assistant District Lottery Officer Lottery Sub Office, Adoor Revenue Tower, Housing Board Complex, 5 <sup>th</sup> Floor, Adoor, Pathanamthitta - 691523 Ph. No - 0473-4225112	1
6	Assistant District Lottery Officer Lottery Sub Office, Kayamkulam Medamukku Junction, Near Old Ware Housing Godown, Kayamkulam P.O, Alappuzha - 690502 Ph. No - 0479 - 2440485	1

7	<p>Assisstant District Lottery Officer  Lottery Sub Office, Cherthala  Court Junction, Cherthala  Alappuzha - 688524  Ph. No - 0478-2815940</p>	1
8	<p>Assisstant District Lottery Officer  Lottery Sub Office, Vaikom  Royal Tower, Kochukavala, Vaikom P.O,  Kottayam - 686141  Ph. No- 0482 - 9221380</p>	1
9	<p>Assisstant District Lottery Officer  Lottery Sub Office, Moovattupuzha  Nellickal Complex, Signal Junction,  Velloorkunnam, Muvattupuzha Market P.O,  Moovattupuzha, Ernakulam - 686673  Ph. No - 0485 - 2813831</p>	1
10	<p>Assisstant District Lottery Officer  Lottery Sub Office, Adimali  Kannattu Building, Near Grama Panchayath  Office  Adimali P.O, Idukki - 685561  Ph. 0486- 4225888</p>	1
11	<p>Assisstant District Lottery Officer  Lottery Sub Office, Guruvayoor  Municipal Building, Chavakkad, Chavakkadu</p>	1

	p.O, Guruvayoor, Thrissur - 680506 Ph. No - 0487 - 2503424	
12	Assisstant District Lottery Officer Lottery Sub Office, Irinjalakkuda Mini Civil Station, Irinjalakkuda, Thrissur - 680125 Ph. No - 0480-2821488	1
13	Assisstant District Lottery Officer Lottery Sub Office, Chittur 3 <sup>rd</sup> floor, mini Civil Station, Kacherimed,Chittur P.O Palakkad Ph: 0492-3222699	1
14	Assisstant District Lottery Officer Lottery Sub Office, Pattambi XII/53, City Plaza Building, Near Mini Civil Station, Pattambi P.O, Palakkad - 679303 Ph: 0466-2211089	1
15	Assisstant District Lottery Officer Lottery Sub Office, Thirur Mini Civil Station, Thirur Malappuram - 676101 Ph: 0494-2974816	1
16	Assisstant District Lottery Officer	1



Lottery Sub Office, Vadakara  
Queens Road, Vadakara  
Kozhikode - 673101,  
Ph . No - 0496 - 2522121

17      Assisstant District Lottery Officer  
Lottery Sub Office, Mananthavady      1  
Valliyoorkavu, Arattuthara P.O,  
Mananthavady, Wayanad - 670645  
Ph. No - 0493 - 524639

18      Assisstant District Lottery Officer  
Lottery Sub Office, Payyanur      1  
2<sup>nd</sup> floor, Room No. 21, Mini Civil Station,  
Payyannur P.O  
Kannur - 670307  
Ph. No - 0498-5208020

19      Assisstant District Lottery Officer  
Lottery Sub Office, Kanjangad      1  
Room No B-11  
Municipal Shopping Complex, Near  
Mariamman kovil, Puthiya Kotta,  
Kanjangad - 671315  
Ph No - 0467 - 2205150

Total

20

## Annexure - 2

### Document Scanners - Specification

Scanner type	Flat Bed or Flatbed with ADF or Sheet fed
Scan resolution	Minimum 600 dpi
Paper supported	A4
Connectivity	USB 2.0 or Higher
Warranty	3 Years onsite warranty
Driver	Linux